



# T650c with P400 PIN pad Quick Start Guide



0800 EFTPOS | [www.support.eftpos.co.nz](http://www.support.eftpos.co.nz)





## Getting started

- 1 Plug the power supply into a wall socket and switch ON**

The PIN pad will power on automatically.



- 2 Power on the T650c**

Press and hold the power button located on the left side of the T650c terminal. The terminal will power on and load the payment screen.



**TIP:** Your terminal arrives pre-cabled. If cables disconnect in transit, please see page 6 for instructions on reconnecting them.

### ! SET UP YOUR PASSCODES

For your security, the refund functionality on your T650c is protected by passcodes. To set up your passcodes, call our Technical Helpdesk on 0800 EFTPOS (0800 338 767, option 2).

**NOTE:** You must be the listed authority on your Eftpos NZ account to set up passcodes.

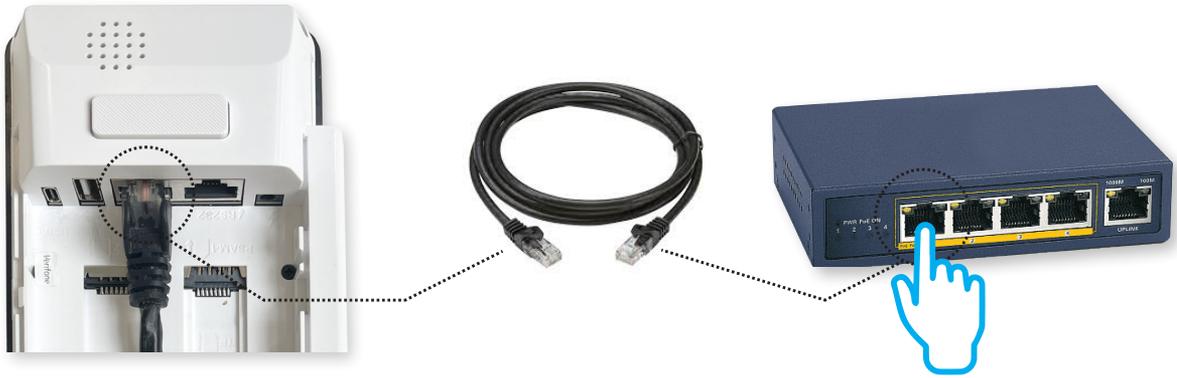
## Connect to the internet

Via your internet router using an Ethernet Cable

- 1 Remove the cover on the underside of the T650c**

Push button down and slide the cover away from the terminal body.

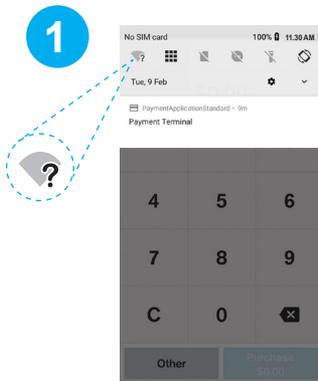




- 2 Plug one end of the Ethernet cable provided into the port labelled **ETH** on your T650c. Plug the other end of the Ethernet cable into a free LAN port on your router.

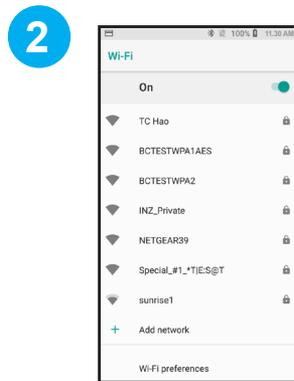
You will need to press the ethernet cable into the cable groove in order to place the cover back on.

## Connect via Wi-Fi



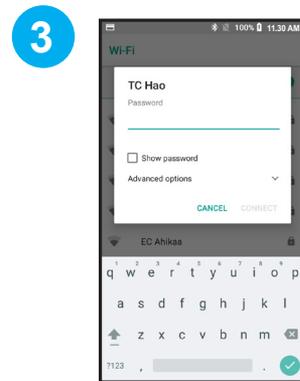
### Connect to Wi-Fi

Swipe down from the notification bar at the top of the screen and tap and hold the Wi-Fi icon.



### Find your network

Select your network from the available networks list.



### Enter your password

Enter your Wi-Fi password and tap 'CONNECT'. Press the HOME BUTTON  to navigate back to the Payment screen.

## Process a transaction

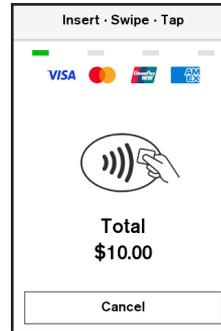
1



Enter the purchase amount on the **T650c** and tap **Purchase**.

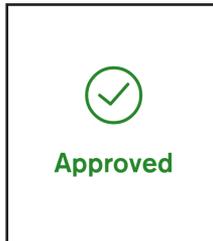
**TIP:** You can tap on the  icon to add a reference to the transaction

2



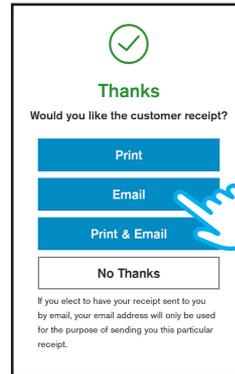
Your customer taps, inserts, or swipes their card or mobile wallet on the **P400 PIN pad** and enters their PIN if prompted

3



Both **T650c** and **P400** terminals will display **Approved** or **Declined**

4



Select an option for the customer receipt on the **T650c** terminal. Learn more: [eftpos.co.nz/android-receipts](https://eftpos.co.nz/android-receipts)

### VALUE ADDS

Discover solutions that will enhance your customer experience, reduce costs, and help you run your business.



[eftpos.co.nz/value](https://eftpos.co.nz/value)

## Get to know your T650c



### Wake the T650c

To save power, your T650c goes into sleep mode when you are not using it.

#### To wake the T650c

Press the Power button



## Get to know your P400 PIN pad



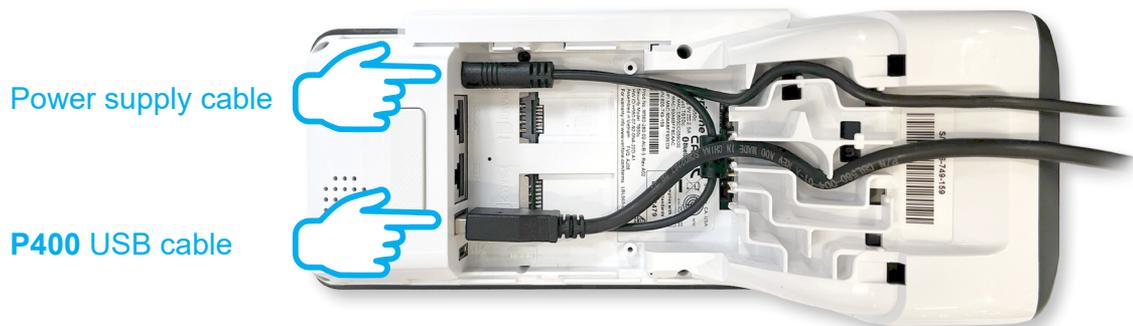
## Cables

Your terminal arrives pre-cabled. However, should you need to adjust the cables here is where they plug in.

- 1 Push the button on the underside of the **T650c** and slide the cover away to access the cable compartment.



- 2 The **P400 PIN** pad USB cable plugs into the **T650c** in the port labelled **USB**.



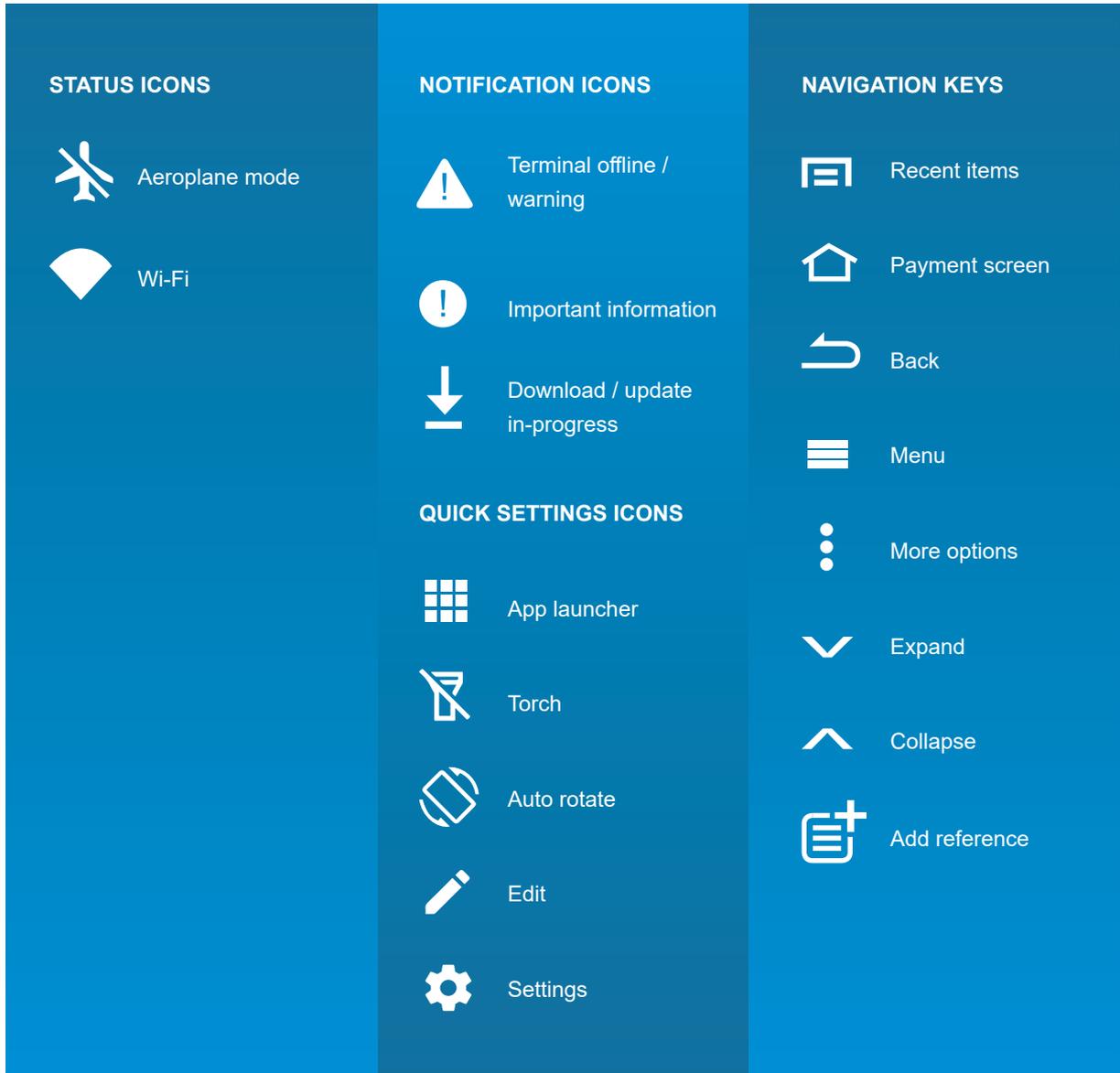
- 3 The **T650c** power cable plugs into the port with a **lightning bolt** icon. Route the cables through the cable grooves for cable management and ease of cover replacement.

- 4 Connect the **T650c** power cable to the power supply unit



## Icons on the T650c

The Notification bar at the top of the screen displays status icons on the right side and notification alerts on the left. Swipe down from the Notification bar to see notification cards and the Quick Settings panel.



## Changing the paper roll

1



Open paper roll cover of the T650c as shown above. There are small slots to aid opening if required

2



Remove used paper roll. Insert new roll so the paper feeds from the top, leaving a length of paper sticking out of the terminal

3



Close the printer door, pressing down gently until it clicks shut



**Order more paper rolls online at**

[shop.eftpos.co.nz](http://shop.eftpos.co.nz)







If you have any questions we are here to help.  
Call us on **0800 EFTPOS**, or visit **support.eftpos.co.nz**



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